

Pond Dipping Session Risk Assessment

Activity: Pond Dipping session

- What are the hazards?
- Pond
 - Equipment
 - Weather
 - Debris
 - Disease

Who is at risk?

Staff, participants, and members of the public.

What Are the Risks?	Existing Safety Measures/Controls	Likelihood	Risk rating
Possible exposure to contaminated water leading to "Weil's" disease (leptospirosis)	<ul style="list-style-type: none"> • Covering open cuts with micropore tape/plaster or wearing gloves during the activity should protect participants. • Touching the mouth, eyes or nose should be avoided during the activity. • Groups should be encouraged to wash their hands and face after sessions, to reduce the likelihood of contracting the disease. • Further information on Weil's disease can be found in the Training and Resource folder in the coach house. 		
Drowning	<ul style="list-style-type: none"> • Clear boundaries to be set to ensure participant stay in area with a railing. • Throw lines to be carried on all sessions. • First aid kits and radios are to be carried in case of emergency. • The water depth is about 1 metre. 		
Tripping over and falling	<ul style="list-style-type: none"> • Equipment should be set up away from the pond to avoid people tripping over. • The number of people around the edge of the pond should be minimised, one member from each group only. • All areas maintained acceptable conditions for the activity in question (i.e., natural woodland for environmental sessions, clear footing where spotting is required etc.) • Instructors and participants should wear appropriate footwear 		
Incorrect use of long handled nets	<ul style="list-style-type: none"> • Demonstrate correct use of net to participants; stress how important it is to be aware of who is behind you, and how to carry net safely. 		

Reference to other manuals assessments:

- Avon Tyrrell reference and training folder
- UK Youth Health and Safety policy

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Land Activities Risk Assessment

Activity: Activities Team session delivery

What are the Hazards?

- Weather
- Uneven ground
- Lack of communication
- Manual handling
- Uncooperative/ horseplay from groups
- Unskilled instructors
- Lake, swimming pool and Pond water
- Road, tracks, and car parks
- Barbed wire

Who Is at Risk? Staff, participants, and members of the public.

What are the Risks?	Existing Safety Measures/Controls	Likelihood	Risk Rating
Hypothermia and Hyperthermia	<ul style="list-style-type: none"> • Uniform provided for Avon Tyrrell staff (PPE) • Instructors to equip themselves suitable for the prevailing conditions. • Shelters and taps with drinking water located at or near to all activities to provide shade and hydration reducing the risk of overheating. • Guests are provided with suggested clothing for each session prior to participation. • Instructors to monitor groups and are aware of symptoms and actions to take to avoid situations arising from Hypothermia or Hyperthermia 		
Slips, trip, falls, cuts & grazes	<ul style="list-style-type: none"> • All areas maintained to a practical level in keeping with the environment for the activity in question (i.e., natural woodland for environmental sessions, clear footing where spotting is required etc.) • Area & activities visually inspected prior to sessions. • Instructors and guests will wear appropriate footwear for the activity in question. Unless otherwise stipulated, trainers are the recommended footwear but secure walking boots, wellington boots and shoes will be accepted for most activities. • Clear instructor briefings and group control 		

What are the Risks?	Existing Safety Measures/Controls	Likelihood	Risk Rating
	<ul style="list-style-type: none"> • Instructors aware of and to use the C.L.A.P throughout sessions. • Any individuals not adhering to Avon Tyrrell's safe working practices will be asked to refrain from participating until they are able to do so. • Participants are advised to wear long sleeves and trousers. • All Staff trained in appropriate spotting techniques. • Demonstrations or clear instructions given for all aspects of the sessions – participants may be used for this. 		
Equipment Failure	<ul style="list-style-type: none"> • Area & activities visually inspected prior to sessions. • Activities follow a comprehensive monthly / bi-monthly physical inspection regime. 		
Lack of communication leading to situation worsening	<ul style="list-style-type: none"> • A radio will be carried on sessions or located at the activity base. • Mobile phones (turned to silent) encouraged on session as a backup. • When operating offsite then a charged mobile phone must be carried • Procedures in place to support staff if an incident occurs. • DI on duty and monitors activities Team and delivery 		
Injuries through lifting heavy and awkward objects	<ul style="list-style-type: none"> • Training given to all staff prior to running the activities independently which includes manual handling techniques. • Where staff hold qualifications, the manual handling advice provided during this training must be carried out. • Staff are encouraged to work together and use equipment where necessary to aid lifting where possible. • Instructors demonstrates correct lifting and manual handling techniques. • Instructors to help with lifting and moving equipment. 		
Injuries to staff and guests due to improper training	<ul style="list-style-type: none"> • Training will be provided to guests for all activities in line with the specific operating procedure for the activity. • Training will be provided for instructors; this will be done with external and internal training courses. • The delivery of session is monitored by a senior member of the activities team and feedback is given 		

What are the Risks?	Existing Safety Measures/Controls	Likelihood	Risk Rating
Human error – groups not listening to briefings and taking in vital information.	<ul style="list-style-type: none"> • Full co-operation from group leaders in group control and discipline • Instructors can stop a session if they feel that group members are acting in a dangerous or irresponsible manner. • If there is an issue, there will be a senior member of staff available to assist. 		
Contracting Lyme disease Ehrlichiosis, Babesiosis and Bartonella from ticks	<ul style="list-style-type: none"> • Groups are encouraged not to go through bracken, tall grass, or high vegetation. Especially between the high-risk months of May-June and September – October. • Groups are encouraged to wear long sleeves and trousers in the high-risk months when doing activities. • 'Tick twisters' available to assist in removal of ticks if found during visits and advice given to seek medical attention if any of the signs/symptoms appear. 		
Injury or death from vehicles working or visiting the site	<ul style="list-style-type: none"> • Group leaders to be aware of traffic areas and be responsible for the group- setting boundaries and making their group aware of Roads, tracks, and car parks. • Roads, tracks, and car parks are marked on the Avon Tyrrell map. • Speed limits around site 15MPH • Instructor running session to minimise time on roads and in car parks and where possible avoid. • Ensure good group control. • Speeding drivers or inappropriate driving to be challenged by staff 		
Injuries from Barbed wire (used across Avon Tyrrell's boundary to keep livestock out)	<ul style="list-style-type: none"> • Group leaders to be advised on arrival there are sections of barbed wire around the site, and these have warning signs. • Group leaders to be responsible for the group- setting boundaries and making their group aware of location of Barbed wire. 		
Getting lost and injured	<ul style="list-style-type: none"> • Group leaders to be responsible for the group- setting boundaries and making their group aware of hazards. • Avon Tyrrell has a lost person procedure that can be put into action if someone is missing. • On session the instructor will be familiar with the area they are using • Instructors to maintain control over a group and regularly check numbers present 		

What are the Risks?	Existing Safety Measures/Controls	Likelihood	Risk Rating
Manual handling injuries from moving equipment – Instructors and participants	<ul style="list-style-type: none"> • Mechanical aids used to transport equipment- i.e., wheelbarrows. • No particularly heavy equipment used. • Good instructor briefing and awareness. • Challenges chosen must be appropriate to the group. • Instructor training and assessment procedures prior to running sessions independently. • Annual manual handling training for staff 		

Reference to Other Manuals Assessments:

UK Youth Health and Safety policy

Unattended Child Policy

Missing child policy

Emergency procedures

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